

WHITE CLOUD COMMUNITY LIBRARY

BOARD OF DIRECTOR'S MEETING

May 29, 2025

MINUTES

A. Call to Order

The White Cloud Community Library Board of Director's Meeting held on the above date was called to order at 1:02 PM

1. Roll Call

Board Members Present: Judy Maike, Pat Ebenstein, Sue Redding, Pamela Chaffee, Linda Trapp, Kathy Broome

Board Members Absent: Chris Tiernan, Eric Pozas

Also Present: Amy Stockwell, Director; Ronald Phillips, Assistant Director

2. Agenda: Approval of agenda for the board meeting held on May 29, 2025 With addition of T-Mobile Grant under item number 4 of new business:

Motion: Pamela Chaffee Seconded: Kathy

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Eric Pozas

B. Minutes: Approval of minutes from the board meeting held on April 17, 2025 as written.

Motion: Kathy Broome Seconded: Sue Redding

Vote: Yes- All No- Abstained- Absent- Chris Tiernan, Eric Pozas

C. Public Comment: None

D. Financial Reports: Review of Financials. Pig Roast ticket expenditures will no longer come out of library budget after this year, as the remainder of previous sponsorships will be spent. Future sponsors will go directly to the Friends account. Delinquent tax revenue has been received. Motion to approve financial report:

Motion: Pamela Chaffee

Seconded: Linda Trapp

Vote: Yes- All No- Abstained- Absent- Chris Tiernan, Eric Pozas

E. Librarian's Report- Libraries Transforming Communities forum went well, and the grant has been adjusted to accommodate the community suggestions. The grant will now focus on the bathroom door openers, putting a ramp at the sidewalk on the South-West corner of the building, and extending the cement pad on the emergency exit on the East side of the building so it goes past the mulch. Great Lakes Energy has donated \$1,200 towards the door openers from the GLE People Fund; we were not selected for the Par Plan Grant. FAF Grant money has been received for the Trestle historical marker, which has been approved by the committee. Additional fundraising is happening to help cover the difference, as the committee asked for a more expensive sign that contains more information. The new phone system has been installed, and it will be a small learning curve, but an overall improvement. Pat Ebenstein has been appointed for another four years on the library board by the city. The City's FIT assessment meeting conducted by the MSU Extension Office only mentioned the library once, and in passing. 5 strangers were sent into the city to research what a tourist might see. We are assuming the assessors were in on a weekend and missed the library's open hours. The Friends accepted Schindy's proposal and they will be catering the pig roast this year on September 26th. They will be providing all food and serving. This opens staff to be able to mingle during the event. There is an ASL program called *Deafined* we may be interested in offering our patrons. And a language instructional called *Mango Languages*. We would have an annual charge and patrons would get unlimited access. The board has decided to hold off on subscribing to either at the moment. We are looking into the T-Mobile Hometown grant for building a pavilion at the library, but we may need to do a survey to ensure where the property lines fall. The Sprinkler service person has already turned on the sprinklers for the year (Zone 6 isn't working so he will need to return with more time), so we will be waiting to hear back from him on if changing their pathing is possible. City Zoning has said we are properly zoned and would just need to make sure the proposal

follows regulation when we apply for the zoning approval.

Our MERS retirement is still underfunded. It is recommended we apply a part or all of the delinquent tax millage revenue towards the difference for the next few years to fix the deficit. It would take approximately 5 years and once it is 100% funded, the monthly billing would be decreased. The deficit is currently growing as we have 3 people drawing from it. It was at 80% when the previous director and assistant director retired. We do not anticipate any additional retirees for the next 15+ years.

The Book sale raised over \$500 towards purchasing hotspots and we had a private donation to purchase one additional hotspot as well.

F. New Business:

1. **Streamline Services-** Motion to contract with Streamline Services to redesign the library website and host it until the library board would deem it necessary to change.

Motion: Pamela Chaffee Seconded: Linda Trapp

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Erica Pozas

2. **2024/2025 Budget Amendment-** Highlighted lines are the ones suggested to adjust. Now would be the time to apply extra to MERS retirement to avoid another adjustment in June, if the board approves. Motion to apply highlighted changes with the adjustment of the MERS line changing to \$70,000.

Motion: Kathy Broome Seconded: Sue Redding

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Erica Pozas

3. **2025/2026 Budget Review-** Taxable value increased even though our millage rate decreased, so next year's budget is a bit higher. As discussed in March, staff raises reflect the significant increase to minimum wage and our need to keep up with current wages to retain, good and competent staff. Motion to approve the proposed budget to go to a public hearing held immediately before the June Board meeting:

Motion: Pamela Chaffee Seconded: Sue Redding

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Erica Pozas

4. T-Mobile Grant- Motion to allow library staff to write and submit a grant proposal for the T-Mobile Hometown Grant.

Motion: Sue Redding Seconded: Kathy Broome

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Erica Pozas

G. Old Business:

1. Grants: Chadwick received 2025 YAC (Youth Advisory Committee) grant money this week. Article must go into paper about ALA grant and Great Lakes Energy Grant coming up.

2. Building: Drinking fountains have been installed. Carpet has been cleaned.

3. Donations: No new updates

4. Public Comment: None

H. Board Comments: Going back to the FIT assessment information, Pamela made some recommendations on what would go well into the vacant lot beside Wesco where Charlie's Family Grill burned down.

I. Correspondence

J. Adjournment: Motion to adjourn at 2:00 PM

Motion: Judy Maike Seconded: Linda Trapp

Vote: Yes-All No- Abstained- Absent- Chris Tiernan, Erica Pozas

Respectfully submitted

Ronald Phillips